

# **ST MICHAEL & ALL ANGELS NETBALL CLUB**



## **COACHES MANUAL WINTER 2026**

St Michaels & All Angels  
SMAANC 1 Sports Lane, West Beach

# SMAA Coaches Manual – Winter 2026

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## GENERAL INFORMATION

St Michael & All Angels Netball Club Inc (SMAA) is affiliated with South Australian United Church Netball Association Inc (SAUCNA).

## CLUB COMMITTEE CONTACTS

### **President |**

Umpire Co-ordinator & Mentor  
SAUCNA Summer Committee  
SAUCNA Umpires Committee

Judy Finck  
0417 823 078  
[smaa.president@smaanetballclub.com](mailto:smaa.president@smaanetballclub.com)

### **Vice President |**

Marc Keegan  
[msekeegan@gmail.com](mailto:msekeegan@gmail.com)

### **Secretary |**

SAUCNA Delegate

Nicole Price  
0438 832 370  
[smaa.secretary@smaanetballclub.com.au](mailto:smaa.secretary@smaanetballclub.com.au)

### **Treasurer |**

Annette  
0414 976 550  
[smaa.treasurer@smaanetballclub](mailto:smaa.treasurer@smaanetballclub)

### **Senior Co-ordinator and Health and Wellness Officer |**

Georgia Taylor  
0429 039 998  
[georgiataylor2121@gmail.com](mailto:georgiataylor2121@gmail.com)

### **Junior Co-ordinator Governance office & Member protection |**

Amanda Burns  
0402 453 986  
[juniors@smaanetballclub.com.au](mailto:juniors@smaanetballclub.com.au)

### **Equipment Officer & Facilities maintenance**

Darren Hall  
0401 435 645  
[darrenhall7@gmail.com](mailto:darrenhall7@gmail.com)

### **Social Media Co-ordinator |**

Tim Cronk  
[timcronk7@gmail.com](mailto:timcronk7@gmail.com)

### **Uniform Co-ordinator |**

Lisa Bellamy  
0431 900 804  
[admin@smaanetballclub.com.au](mailto:admin@smaanetballclub.com.au)

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Events, Sponsorships & Grants

Craig Taylor

Co-ordinator |

0438 134 953

[craig.taylor@asc.com.au](mailto:craig.taylor@asc.com.au)

Bunnings BBQ Co-ordinator |

Leah Miller

0449 767 244

leah.m.miller69@gmail.com

## OTHER IMPORTANT CONTACTS

Club Events Co-ordinator |

Morgan Taylor

0429 556 646

Alex Huggett

0409 607 568

Summer/Winter Score Recorder |

Katrina Rak

0409 224 378

Auditor |

Christine Williams

SMAA A1 Head Coach

Scott Mitchell

& coaching director |

0425 853 058

Canteen Managers |

Wendy Eddy

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## THANK YOU TO OUR LIFE MEMBERS AND SPONSORS

### Life Members |

Reva Luscombe  
Lynda Robinson  
John Behrendt  
Judy Finck  
Jan Taylor  
Deb Williams  
Michelle Diamond  
Bronwyn Thain  
Craig Taylor

### Patron Life Members |

Dean Lawrence

### Major Sponsors |

Bendigo Bank  
Ray White Henley Beach



Please email Craig Taylor [craig.taylor@asc.com.au](mailto:craig.taylor@asc.com.au) for more details on sponsorship opportunities.

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## COMMUNICATION – INTERNAL

As our club continues to grow it is important to maintain open communication between the club, coaches, team managers, players, parents and umpires.

Our main source of communication (from committee to Coaches) is via the Heja Coaches and Team Managers group. From time to time, we will be required to email, text or phone.

Coaches/Team Managers are required to set up a Heja group for each team to be able to communicate throughout the season. This will allow you to easily keep track of player availability and notify your team of upcoming events.

Please ensure all parents/players are aware of the SMAA Facebook page.

Parents/players are required to update any changes to their contact details via their electronic player profile (PLAYHQ).

The SMAA website is an integral part of our communication process, as is Facebook.

## COMMUNICATION – SAUCNA AND OTHER CLUBS

In the event of an incident occurring whilst competing for our club, if you feel the incident needs to be more formally addressed - please report the incident directly to the club. The club will then approach either the association, or the other club on your behalf to resolve the issue and/or report the incident. These incidents are kept on record by SMAA. SMAA strives to provide a safe and encouraging environment for all participants.

The President will take the responsibility for handling all internal and external match complaints for the club. Complaints are to be sent to the association by Club officials only – NOT players, coaches, umpires or parents.

## UNIFORM

All players must be in the correct uniform to take the court.

**Correct Uniform consists of –**

- o Club dress
- o Club shorts
- o (or) club unisex shirt and shorts

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- o Appropriate non-rubber soled shoes
- o White socks (club socks are available but not compulsory)

Loan dresses are available for short term use. A deposit of \$50 is required and refundable upon return of the dress. New dresses will take 4-6 weeks to order through Paladin (please note - there are minimum orders).

## Please ensure the following –

- o Nails must be short
- o No jewellery (no tape allowed)
- o Bike pants are to be club or plain (royal/navy blue or black)
- o No hard hair clips

A medic alert must be approved by SAUCNA and covered by a sweat band – see SAUCNA website for details.

Boys must wear T-shirt and shorts the same colour as the dresses.

If two opposing teams have similar colour uniforms, it is the responsibility of the **home team** to use a different colour bib. These bibs are kept in the equipment room. Please wash and return the bibs ready for training the following week.

Any queries regarding uniform, please contact the uniform officer in the committee contact list above.

## PLAYER AWARDS

Two awards per team are presented to players in our U11 teams and up. These awards can be for Best Player, Best Team Spirit, Most Improved, Coaches Award or similar that the Coach would like to acknowledge. As a Coach you will need to determine how these awards are chosen throughout the year.

Suggested approaches -

- Coach and/or Team Manager makes the decision for both awards
- Teams may ask the opposition to choose best player each week
- Players could vote for “Best Team Spirit” or “Players Choice” at the end of the season

## CANTEEN AND BBQ

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The operation of our canteen and BBQ relies on the work of volunteers and is a major fund-raising source for our Club.

The Canteen is managed by employed staff, currently Wendy,. They are only paid until 4.30pm so BBQ volunteers will need to pack up and clean up, thank you.

Each week one team will be allocated BBQ duty. This involves the whole day so that way your team only ever has one turn per season. You will be required to report to canteen manager and start the

BBQ, collecting sausages and onion to cook, sauce, serviettes, tongs and apron. A minimum of 2 parents will need to be there all day, starting from 11.30am. If possible, cooking just enough to sell up to 430pm. Turn off BBQ no later than 4.15pm, packing up 4.30pm - returning all uncooked and cooked food to the canteen. Clean BBQ Plate, pack up, washing dishes and putting out rubbish to big outside bins.

Please DO NOT roster coaches or managers for this duty. Children under 14 are also **NOT PERMITTED** to be on BBQ duties.

## COURT SUPERVISOR ROLE

If you have any questions or concerns on match day, or if you require first aid assistance, please refer to the court supervisor. The court supervisor will be wearing a Hi-Vis jacket and will be located in the club rooms or around the courts. At SMAA they are usually a badged umpire.

The Court Supervisor's duties include ensuring players and spectators behave appropriately and ensuring the safety of umpires, providing understanding of the netball rules if clarification is sought.

Please remember - you have all agreed to Codes of Conduct on the PLAY HQ platform of behaviour towards others.

## RULE CLARIFICATION

If you would like to clarify any umpiring decision or rule, a netball rule book is kept in the canteen, but please do not remove. You can also contact our club Umpire Coordinator (see committee contact list on Page 1) if you require further assistance.

## CLUB FUNCTIONS

Several times during the season we hold various functions, including club nights. The Team Manager is responsible for promoting these events to the team. These will be posted by the committee into the Heja Coaches and Team Managers group. Further information about these nights will also be posted on our website and Facebook, as they arise.

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## SMAA PLAYER REGISTRATION AND FEES

Fees are set by the committee following the AGM each year.

The Fees and refund policy are clearly displayed on the website at the time of registration. It is the players (or guardians) responsibility to register online and pay their fees.

Fees are due (or a payment plan negotiated) prior to a player trials. SMAA adopts a strict 'no pay – no play' policy, with all unfinancial players prohibited from taking the court after round 4.

All players must be fully financial by the end of the minor rounds. Failure to be financial will result in the player not being able to participate in the final series or presentation night. The treasurer or administrator will inform you if any of your team players are unfinancial.

## FILL-IN PLAYERS

If you have a fill in player that is not currently playing for SMAA, the player must be registered prior to taking the court. In this case –

- o Please send the players' name, email address and your team's name to the scores recorder (in committee contact list above)

## PLAYER MEDICAL CONDITIONS

The registration condition is that the players/guardians complete the online medical information. Without this information we cannot let players take the court, as a duty of care. Please be aware of this duty of care if you have any players on your medical information reports who have not completed this information.

Our club secretary will provide a list of the information entered into PlayHQ by participants, direct to each team. This information is not available directly to team officials in the PlayHQ system.

## PLAYER DATABASE MANAGEMENT

It is the responsibility of the player to ensure that their own contact information (and other relevant data) is kept up to date. This information cannot be updated by the club for privacy reasons. Players are given a password upon registration and they can log in to their player profile and maintain information as required.

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## SAUCNA INFORMATION

### REGISTRATION OF PLAYERS

- o Regular players in a team MUST be registered in the online system PRIOR to the first match.
- o These players are not required to sign an Association registration form however it is the club's responsibility to ensure that each player signs an agreement to abide by the club policies and the constitution and policies of SAUCNA
- o The club secretary signs the Association Confirmation form acknowledging that this agreement has been made by all regular players for the club.

### REGISTRATION OF FILL-IN PLAYERS

- o Players should be registered in the online system PRIOR to them playing. This avoids playing a player who may be registered for another club
- o If the registration of any player is not lodged ONLINE by the due date, then the team will forfeit the points for the match in which such player took part and after that time all matches played by the player's Club could be forfeited until such registration has been received
- o The Association Registrar shall notify the Club Secretary should a club become liable to forfeit because of unregistered players.

### TEAM RE-GRADING

In all grades, re-grading will be considered after Round 4

### MATCH COMMENCEMENT & DURATION

- o All matches are to start at their appointed time
- o If five (5) team players are present, play MUST commence
- o A grace time of up to 15-minutes is usually allowed for the minimum number of five team players to be present.
- o Any team not prepared to start within 15 minutes of the scheduled time shall forfeit the match, unless the relevant subcommittee decides otherwise

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- o This grace period extends to umpires travelling to a match from suburban or Association courts
- o A team cannot commence or continue play with less than five players. Penalty: Match Forfeit
- o U8 and U9 play 4 x 12-minute quarters
- o All other grades play 4 x 15-minute quarters
- o All grades will have a 3-minute break at  $\frac{1}{4}$  and  $\frac{3}{4}$  time and a 5-minute break at  $\frac{1}{2}$  time.
- o SCORE CARDS
- o The **white** score card is the official card and must be used by the home team.
- o The **Blue** score card is the check card and must be used by the visiting team.
- o In the event of a discrepancy between cards, the White (Home) card will be accepted as recording the official result
- o Do NOT make alterations to a card after the match
- o Umpires sign that they officiated the match and do NOT comment on the score discrepancy
- o A team consists of up to 12 players
- o Player's names must be entered on the score card prior to the match commencing and player positions MUST be entered for each quarter
  - o Names must be recorded exactly as they are on the SAUCNA registration (no shortened or Nicknames are accepted)
- o A player who becomes available to cover an unexpected delay or injury may have their name added to the scorecard after the match has commenced
- o If a player does not take the court, then the name must be crossed out
- o No changes are permitted to either card in the case of discrepancy
- o Both team captains' must sign the scorecard
- o Record a "C" next to the captain's name on the scorecard
- o The scorer is required to record their name and club
- o Spare score cards are kept in the canteen if required

## SUBMITTING THE SCORE CARD AFTER THE GAME

- o The score card needs to be photographed (Front and Back) and sent through to the Score Recorder immediately after each game
- o The score card needs to be handed in to the club or placed in the deposit box at the front of the club on the same day after the game by 5.30pm

**Returning the scorecards on time is important.** We are required to enter all SMAA (home and away) game results onto the SAUCNA website by a certain time. Fines apply if we do not reach the deadline. The original cards are then sent to the SAUCNA Scores Recorder following all games each week. This allows the premiership tables on the association website to be updated by the Monday.

You can view the Premiership Tables on their website [www.saucna.net](http://www.saucna.net)

Our club endures fines for incorrect and incomplete score cards, we may ask you to pay the \$20 which it is currently.

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## CLUB POLICIES

### COURT TIME POLICY

#### **All players must be given relatively equal court time over the minor rounds**

- o Relatively equal court time is determined by the number of quarters a player is off the court. The Coach or Team Manager is required to keep a record throughout the season. The Committee relies on your accuracy in the recording of individuals playing time to support us when responding to any enquiry received.
- o A player's absence from a game due to injury, holidays or other social engagements does not constitute time off in accordance with the policy. A player must attend and participate in a game to have time off recorded against their name.

#### **All players U17s down must be given a minimum of two full quarters during the final series**

- o All players will play a minimum of two full quarters, per game, during the final series
- o As much as possible you should be fair and reasonable in your approach to court time.

### JUNIOR PLAYER POSITION ROTATION POLICY

- o Players in Under 8, 9 and low division under 11 should have rotation of positions and not be pigeonholed into a set position.

### FORFEIT POLICY

**Forfeiting a game is the absolute last option for SMAA teams, a forfeit should only occur if all options have been exhausted.**

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A game can commence with a minimum of 5 players. This is not ideal so in the event you do not have 7 available players, follow the steps below –

- o Players can play more than one game in a day. If a lower division team (including a lower age group) plays at a different time slot any player from that team can play a second game for you. Discuss this with other coaches and possible players.
- o Most teams have 8 or 9 players. If another team is playing at the same time, the coach may be happy to lend you a player if all 9 players are available. Both the other coach and player must agree to this.
- o Introduce one or more fill-in players from outside the club (Always try using club players first where possible.
- o If, after all these steps have been exhausted, you still are short of players contact the club Admin officer who may be able to suggest a fill-in. If the problem can still not be resolved approval to forfeit will be given and the club secretary notified by the club admin officer of the forfeit.

**Note: If a player plays in a higher division 5 times that player will be forced to stay in that higher division so, please ensure no individual player from another team plays more than 4 times for your team. Our secretary can check this for you.**

If you know your team is going to be short ahead of time, early planning is vital.

If you find you are struggling throughout the season to find players every week, you may need to consider adding a permanent player.

## **SAUCNA Procedure for Forfeit**

SAUCNA need to be emailed by 6pm Friday the day before your match. Please notify [smaa.secretary@smaanetballclub.com.au](mailto:smaa.secretary@smaanetballclub.com.au) or call our Secretary so the club can do this on your behalf.

**Remember:** If you use a player from another team, no association registration is required. If you use a fill in player not currently playing for SMAA, the player must be registered prior to taking the court. Please email the details (full name, DOB, contact details: address, phone, email) to [smaa.secretary@smaanetballclub.com.au](mailto:smaa.secretary@smaanetballclub.com.au).

Teams which are subject to a forfeit automatically receive 2 game points and a score of depending on age group -

**U8-9 (10-0), U11(20-0), U13 and up (30-0)**

## WEATHER POLICY

**SMAA adopts the SAUCNA Weather Policy –**

If the hot weather policy is invoked and the match is cancelled, no points will be awarded for that round of matches.

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SMAA Players, Coaches and Team Managers will be notified by SMS/email from the Admin Officer, and it will be broadcast on SMAA Facebook page and the SAUCNA website and Facebook page.

## LIGHTNING POLICY

The umpire will suspend or abandon the match if the conditions at the time are deemed unsafe. This will be decided at the match depending upon the weather conditions at the time by the umpires or the court supervisor.

## MATCH ABANDONMENT

If both teams are on the court and following consultation with the captains, the umpires agree that the weather makes play, or continued play, impossible or unsafe, the match shall be abandoned.

If, despite the umpire's decision to play, one team refuses to play, that team shall forfeit the match.

If despite the umpire's decision to play, both teams refuse to play, both teams shall forfeit the match and neither will receive points.

## GAME DAY NOTES FOR JUNIORS

### FILL-IN PLAYERS

If you have a fill in player that is not currently playing for SMAA, the player must be registered prior to taking the court. Please email the details (Full name, email) to [smaa.secretary@smaanetballclub.com.au](mailto:smaa.secretary@smaanetballclub.com.au) so the PlayHQ "register to team link" can be sent to the player. Please give as much notice as possible in the vent of this taking place.

### TIMERS AND SCORERS

- o Team Manager and Coach should not be scorers but instead roster all other families on to be a scorer. Please teach them what is required. A Team manager should not be a scorer because they are also the primary carer. A coach cannot go onto court in case of an injury or illness unless cleared by the umpire.
- o Both teams must supply a timekeeper, an electric timer, and a scorer
- o Please note that a mobile phone is not permitted as an electronic timer
- o The home team is responsible for timing the quarters and the visiting team is responsible for timing the breaks (interval breaks and illness/injury breaks)
- o The home team timer must follow the umpire with 10 seconds of play left in each quarter and advise when time is concluded
- o Both scorers must sit together throughout the match
- o All scorers must be aged 14 or over at the time of scoring.

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- o Umpires need to know who the timers are and where they are sitting, **they do not** have to sit at the bench.
- o Umpires also need to know who the teams officials are ie Coach, Manager Primary Carer and substitute players, who should ALL be together and ALL may coach. No other person may coach.

## OTHER ROSTERED JOBS

Oranges/Lollies – Suggest the scorer that is rostered on could provide lollies, or fruit eg watermelon or oranges.

## COURT OPENING

Our home courts are at West Beach Tennis Centre are available exclusively for SMAA use on Saturdays after 1<sup>st</sup> March.

Each week courts must be prepared for game commencement. If you are scheduled to play a home game at 12:00 pm please arrive at 11:30 am to assist with placing netball pole covers on all courts and assisting with setting up the BBQ.

If you are scheduled to play a game at 3:30 pm you are asked to help 'tidy up' before you leave. (eg pick up rubbish)

## ALTERNATE VENUES

Our Club has the use of 4 courts at home. The 3 time slots allow all teams to play at our home courts.

Other Clubs use alternate venues for some games. If your team has been allocated to play at another club's alternate venue you will be contacted by the club Secretary with full details. All team players will need to be notified.

## COURTSIDE BEHAVIOUR

Only the coach can direct play. Spectators can cheer and support their team, but cannot give directions (eg shoot, get in front etc). Encouragement ONLY - An umpire may stop the game and penalise the offending team and may also forfeit the game against poor spectators.

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## COACHING GUIDELINES

### GENERAL

**Please familiarise yourself with the SMAA Code of Conduct, we are governed by SAUCNA Code of Conduct.**

Always act in accordance with the clubs' objectives -

- o To assist, support and encourage participation in, and pursuit of, netball interests amongst members of the community
- o To provide coaching, training, skills development and general facilities to assist in the fulfilment of the above objective to each participants maximum potential
- o To give all players equal opportunities and to encourage a spirit of enjoyment, fellowship, co-operation, teamwork and fair play
- o Remember you are a leader and role model; players will look to you for direction
- o Ensure players feel important and worthwhile

### TRAINING

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## Training is compulsory during winter.

- o It is expected that a player (or the parent) who cannot attend training for whatever reason will contact the coach or team manager as soon as possible.
- o Communicate to players your expectations regarding attendance at training.
- o Understand that attendance is not within a junior player's control
- o Set parameters regarding player behavior at training and allow time for players to interact
- o Encourage your players to wear appropriate training attire
- o NEVER leave players alone after training. Ensure all players have left safely with a parents/caregiver
  
- o Liaise with your team for school or public holiday trainings
- o Always be positive and encouraging without criticism
- o Plan your training sessions ensuring they meet core basic skills and areas which need improving
- o Use resources wherever possible to aid in your own coaching skills
- o Ask the club for support and assistance if you need it, there are people to help.
- o A training roster is distributed to all teams. Please train on your allocated court.
- o If you need to change your training time, please contact the Admin Officer to ensure there is a court available.

## SMAA TRAINING WEATHER POLICIES

- o Hot Weather - If the temperature during the day of training reaches 35°C the coach should cancel training.
- o Extreme Weather - If the conditions are considered unsafe by the coach training should be cancelled.
  - o Examples of unsafe conditions are hail, lightning, stormy conditions and heavy rain. Light rain is not considered unsafe - training is to continue during light rain.

## GAMES

- o You can decide how to manage the role of team captain appropriate to their age. The role can be rotated, you can decide, or players can vote.
- o The captain must toss the coin with the other captain at least 10 minutes before the start of the game without needing an umpire present. Please teach them to do that.
- o Make sure your bibs are washed each week and your ball is pumped up.
- o Explain to your players expectations regarding behavior during games. Always encourage good sportsmanship.
- o Any misconduct ie swearing, abusing players or umpires, rough play will not be tolerated. Remove players from the court if they are not acting appropriately. If necessary, report incidents to the Committee, if you don't someone else will. The Committee reserves the right to suspend players or coaches for such offences.
- o Ensure players thank both opposing players and umpires after each game
- o Thank the umpires after the game.
- o Acknowledge the opposing team's coach and manager
- o Allocate votes for end of season awards fairly and objectively (U11 and older). It is your responsibility (together with your team manager) to determine how this will be done.

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- o If you are having problems that are unable to be resolved with parents, team managers or players, you must seek the assistance of the Executive Committee.
- o Correspondence of a sensitive nature, that you deem necessary to distribute to your team, MUST be approved by the Executive Committee.
- o If you need help with any aspect of your role as coach, please speak to the Junior Co-Ordinator, we are here to support you.

## HELPFUL WEBSITES

The Netball Coach - <https://thenetballcoach.com>

Warm up - <https://knee.netball.com.au>

## MANAGING YOUR TEAM

### TEAM LISTS

You have been given access to player names, addresses and medical information, this information should be **always kept confidential** and not be shared without the permission of the person concerned.

If any information is incorrect or if a player advises you of a change in details please update our database via the coaches/team manager's portal. This will allow future correspondence or contact to be directed correctly. However, players are encouraged to maintain and update this information themselves using the link provided on our website under the "Player Registrations" section.

### TEAM IDENTIFIERS

The SMAA ID and SAUCNA ID is the identifier by which your team will be known for this season by the club and association. For winter these identifiers should be the same. The identifier is an

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alphabetical letter starting with our highest open team at A and proceeding through the alphabet accordingly.

The SAUCNA Div is the division to be used on score cards and association registration forms. Each age group is represented by a letter and the numerical qualifier identifies the division within the age group. e.g. F3 is 11 & under division 3.

## ACCESSING HOME COURTS

Access to the home courts requires a key or you may access the key through our lock box. This will be provided once installed. The courts will be opened on a Monday, Tuesday, Wednesday and Thursday afternoon for training sessions and we will ask the last team training to turn off the lights & lock up. If there are any problems please contact a committee member. Clean up any rubbish.

**Gate code – 2583**

**Clubroom/shed code - 7621**

**Toilets** - There are toilets inside the club rooms as well as one large disabled/family one outside.

**Ice** - There is ice in the freezer in the shed.

### **First Team to train each night**

- o Assist with opening courts.
- o Ensure pole covers are put on posts

### **Last Team to train each night**

- o Turn off all lights and lock up
- o Ensure pole covers taken off and put away

### **All Team Responsibilities**

- o Put pole covers are up before commencing training
- o Return all training equipment used to the equipment shed.
- o Turn lights on/off when necessary

## TEAM MANAGER DUTIES

- o Attend all training sessions for at least the start or finish of the session to liaise with the coach or parents
- o Provide all players with a copy of the season program including a roster to cover weekly / occasional duties
  - o Scoring
  - o Timing
  - o Oranges/Lollies
  - o Canteen/BBQ

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- o Collect any money as required – fund raising, Junior Carnival, raffles.
- o Ensure the Scores Recorder and Secretary are advised of any fill-in players prior to the game
- o Assist with arranging loan uniforms for fill in players.
  - o **Contact the Uniform Officer, Lisa Bellamy 0431 900 804.**
- o Be aware of any medical conditions for players in your team
  - o medical information report provided
  - o ensure the player has necessary medication
- o Make sure players are wearing the correct uniform each week
- o Liaise with coach regarding any issues or potential problems ie players away
- o Check your email each week before training and games, and distribute information accordingly
- o Wash bibs after each training and game
- o Ensure equipment is ready for each game (e.g. bibs, balls pumped up, ice pack frozen, first aid stocked)
- o Take responsibility for team bag and equipment

## TEAM MANAGER

### BEFORE THE GAME - CHECKLIST

- All players are wearing correct uniform, nails are cut, hair is tied up, NO Jewellery.
- Ensure you have all necessary equipment
  - Balls (pumped up) Pump in SMAA shed and SAUCNA Duty room.
  - Bibs (Clash bibs should you be playing Wesley, Adelaide Lutheran or clubs with similar colours).
  - Timer (check batteries)

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- First aid kit
- Ice pack (Ice available SMAA shed and SAUCNA fridge)
- Plastic bag to store items in wet weather

The Scorecard is completed

- WHITE for Home Games
- BLUE for Away Games
- Date, grade (E7 or F1 not age group)
- All players full names as per registration form
- Players names for opposing team

Ensure Scores Recorder/Secretary are advised if you have fill-in player

- Full name
- phone, email
- Your Team Name and division played.

who is picking best players for the day?

All rostered jobs are filled

## TEAM MANAGER AFTER THE GAME - CHECKLIST

Ensure captains sign the scorecard

Thank umpires and ensure they sign the score card

Ensure all equipment is returned to team bag

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- If you are playing at home, place your score card in the letter box.  
Senior teams playing on Anzac Highway leave the score card in the designated box in the clubrooms, take a PHOTO!
  
- Text the result – both sides of the card to Kat Rak 0409 224 378.  
If you are playing AWAY you must return your score card to the home courts at West Beach Sports Centre  
Refer to the SCORECARD section for further info
  
- Ensure players take all drink bottles and clothing before they leave

## EQUIPMENT BAG

**Each team is responsible for their teams issued equipment bag.**

## FIRST AID KIT

Every team bag has a First Aid Kit (with contents list) and ice pack. Ice won't be in senior bags. Please make sure it is kept well stocked. However, if you notice an item is low on stock, there is no stock or you would like to add something to your kit which we don't have please contact our Equipment Officer and they will arrange to replace or purchase the item

## BALLS

There are 2 balls in each bag. Under 8 and 9 grades use a size 4 ball and Under 11 and older grades use size 5 balls. Each ball is named with SMAA and your team identification letter

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## BIBS

All teams have Velcro bibs for game day. If you are the home team and you are playing a team with similar coloured uniforms, or you are playing another SMAA team, you must use different coloured bibs, these can be found in the equipment room. (Please wash and return them after use).

## TIMER

There is one timer in each bag and 2 new batteries

## SCORECARD CLIPBOARD

White cards for home games

Blue cards for away games

## GARBAGE BAG

This is for use in wet weather. There are also tarpaulins available from the shed for home games.

## BODY BAG

Used for placing all players items inside when it is raining

## WATER BOTTLE HOLDER

If you need one, they are available, a lot of the players now have larger water bottles which will not fit in the holders.

## **INFORMATION FOR ALL TEAMS/CLUBS** **PLAYING AT ASSOCIATION COURTS**

Allocation of courts at the Association courts is displayed on the noticeboard outside the clubrooms.

**The home team for the early match is responsible to put-up the pole covers.**

**The home team for the late match is responsible to return the pole covers to the clubrooms.**

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**\*\*\* Teams who do not return pole covers after their match will be fined \$50 \*\*\***

Each team is responsible to collect all their belongings after the match.

Each team is responsible to put all rubbish in the bin. **Do not leave it for someone else to pick up**

## **CAR PARK**

Occasionally the car park is used for other events and there may be a charge to park.

This is beyond our control. Please pay the due amount and be polite about it.

We do not want to lose the privilege of using it for free.

## **SCORES**

Score cards are to be texted or emailed to Scores Recorder. It may be possible to leave in the clubrooms for collection by Scores Recorder. Ask before you leave it.

## **ALCOHOL AT ASSOCIATION COURTS**

The Executive Committee does not encourage the consumption of alcohol at the courts.



**Association Courts is a smoke free area**